



DATA TEAM CORPORATION
Dental Practice Management Solutions

5459 W 85th Terrace * Prairie Village, KS 66207 * 800.359.6840 * www.datateamdds.com

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Digital X-rays and Operating Systems!

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DIGITAL X-RAYS

We are continuing to re-search the newest digital x-ray options on the market and believe we can now recommend the very best.

Data Team has been able to strike a deal on behalf of our users with Dr. Douglas Yoon, one of the outstanding brains in the digital x-ray community. Dr. Yoon authored the basis for all x-ray software used by the dental industry.

He then developed his own software, XDR, incorporating the best of all available options. Data Team has structured a deal with Dr. Yoon to incorporate his software within our Data Team program. We feel fortunate that he selected Data Team as a viable dental program for his outstanding software.

XDR provides both diagnostic clarity and simplicity, extending the Data Team traditional focus of power with simplicity. There is supportive hardware available from Data Team.

We no longer recommend Lightyear Technologies. Sensor problems are many, and the company does not stand behind their warran-



DIGITAL X-RAYS



PHOSPHOROUS PLATE

ties. So for the time, we are avoiding this company.

PHOSPHOROUS PLATE TECHNOLOGY

Paxorama, Scanex, and Genoptics are the primary contenders in this field. The star player appears to be Paxorama by Orex. It organizes your full surveys automatically, is a true one-step system, and includes new Fuji Technology for clearer images.

If you plan to install x-ray equipment, please contact Data Team before you buy!

800.359.6840

SPEED UP YOUR COMPUTER WITH XP

When Microsoft first released the XP operating system, there were threading issues with some software programs including Data Team's. To combat this problem many people switched to the ME operating system. Now with the changes made to XP, as well as the changes to DDS, our program's performance is reduced on computers using ME.

For these reasons, Data Team now recommends XP; XP Home for small networks and XP Pro for offices with more than five terminals. You should have an XP disk that came with your computer that you can use to upgrade.

You will need the XP disk, the product key (on either the original computer box or the side of the computer itself) and the system resource disk that came with the computer. You must have all of these items in order to proceed! Data Team will provide help as part of your maintenance. Changing your operating system will increase the speed and efficiency of your computer.

Important Insurance Information

By 2005-2006 we are told all insurance subscriber's identification numbers will include both letters and numbers. Some insurance companies have always included alpha characters; others are starting now.

Your Data Team program is designed to handle this change. Put the patient's social security number on the Patient Information Screen as you always have. If his insurance subscriber number is the same as the social security, you do not need to do anything further.

However, if the subscriber number is different in any way, alpha, numeric or alphanumeric, put that number on the Patient Insurance information screen in the Owner Alternate ID blank. The Data Team program will use that number unless it is left blank. In that

case, it will use the social security number. The Owner Alternate ID blank is accessible only in the guarantor's records. Otherwise it will be grayed out.

The ADA is coming out with new CDT-5 codes for 2005. We will keep you updated on that as we receive additional information.

RECS Reports

Here is a short-term solution to avoid printing multiple page insurance reports. As you know the reports you are getting back when filing are at least four pages and most of the time the pages are not filled with information. If you are using RECS, here is a way to get around having to print the report.

When you are asked, "Do you want to

print the report?", answer "no".

This returns you to the RECS screen. Go to File at the top left of the screen to display the report. Once you compare this to the Claims Awaiting Submission list and are satisfied RECS has received your claims, close the display file. In the program delete the Claims Awaiting Submission. This will save lots of paper and you will be able to recall the report any time you like!



ODDS AND ENDS

ITEMS FOR SALE

Dr. Adam Smith, New York City, has a used compressor for sale. It is a Wilkerson unit which has been in use for about several years. It will service multiple operatories and is in very good condition.

Contact Dr. Smith at 212-734-3427 for any additional information.



JOKES OF THE DAY

A woman and her husband interrupted their vacation to go to the dentist. "I want a tooth pulled, and I don't want Novacaine because I'm in a big hurry," the woman said. "Just extract the tooth as quickly as possible, and we'll be on our way." The dentist was quite impressed. "You're certainly a courageous woman," he said. "Which tooth is it?" The woman turned to her husband and said, "Show him your tooth, dear."



What does the dentist of the year get?...A little plaque.



CALLED TO SERVE

Dr. Gary Foster from Rockford, IL, a long-time Data Team user, reported for military duty on October 3rd. He is in Iraq for a 3-month tour of duty. His identical twin brother and the doctor from whom he bought his practice are covering his office in his absence.

Dr. Foster, we salute you!

We are not aware of others in this situation. Let us know if we have missed anyone.

How to Protect your Computer from a Virus

Imagine this, one day you arrive at your office in order to start the day. You turn your computer on and notice that it's a bit slower than usual. As your day progresses, you notice that your computer suddenly reboots for no apparent reason. Or you come back to your computer and everything is frozen. Chances are if you have these multiple symptoms or others like them that affect the performance of your computer you may have a virus.

There are three main ways to pick up a virus. The first way is from someone putting a floppy disk, CD, zip disk or any media that contains a virus into your computer. The second and third ways both involve the Internet. With a dial up connection, you have to click on something on your computer that causes your modem to dial up your Internet Service Provider. Therefore, you are only connected to the Internet as long as you want to be connected. With a DSL line, you are constantly connected to the Internet even though there may not be anything on your screen that looks like a web page. Just being on the Internet can open

you up to a virus. If you have access to e-mail you can also receive a virus from a source through an e-mail attachment. Even if you receive an e-mail with a virus your computer won't get the virus unless you open the attachment or click on a link in the e-mail.

The first item in your arsenal of weapons is to get some anti-virus software. The two most common software packages are McAfee and Norton. Both of these have options that allow you to protect and monitor your virus threat. The most powerful tool this provides for you is that it will constantly monitor and alert you to any files or folders it recognizes as a possible threat. If you decide to go this route (which we recommend if you have any type of Internet connection) make sure you keep the virus definitions up to date. If the software does not have the most up to date definitions available to it, then it won't know what to look for. The software will probably need to be updated every week, but the few minutes it takes to do this is worth the protection. You can also schedule the software to scan your computer on a

daily, weekly or monthly basis at any time of the day that your computer is turned on.

The next thing that you can do to prevent an attack is to keep your Windows operating system up to date. This means installing those updates we keep hearing about. You can either set your computer to download the updates while you are on the Internet and/or at any time you chose, go to Microsoft's website to see what updates are available for your operating system version.

Finally, be aware of the websites you visit and the e-mails you open and click on. If you get an e-mail that doesn't look right or isn't from someone you know, don't click on the attachment to open it.

Bottom line, you don't have to completely cut yourself off from the Internet community. If you have some anti-virus software and set it up and use it to its fullest capacity plus use some common sense when surfing, you can navigate the World Wide Web hassle free.

New Patient Information Form

Have you noticed the New Patient Information Form in Version 4.6? Click on the Transactions menu and Family Ledger. At the bottom of the Patient Browse box there is a button called Blank Form. Use this form for your new patient's information sheet.

Enter the information from this form into the computer Patient

Information screen. You will be certain that you have the correct information for your records.

For established patients click on the Patient Browse box, select the patient then click on the Patient Info button. The information found on the Patient Account screen will be printed on this form. Ask the patient to review

the information and make any necessary changes or corrections then mark Yes or No if changes have been made.

This form should make your job much easier. It is probably the feature in 4.6 that has prompted the most positive comments!



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**Fall Workshop
Chicago November 12, 2004
Details Below**

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Reward your staff and enhance their capabilities!
We want to meet you and get your ideas.

DATA TEAM DDS WORKSHOP
CHICAGO, ILLINOIS
November 12, 2004

No place more fun to attend. Call Data Team at 1-800-359-6840 to make your workshop reservations by October 29. Checks and credit cards (Master Card, Visa and Discover) will be accepted. Space will be limited, so make your reservations early!

Workshop Rates:
\$275 1st person
\$75 each additional person